

4. Admission International:

4.1 Apply:

Candidates can apply any of the programmes offered by Vinayaka Mission's Research Foundation (DU) they should download the application from the website.

- Last date for receipt of filled in applications: 31st May of Year of admission
- Candidates should send the photocopy of their high school transcripts of grades and other credentials only. **(Please do not send original certificates at this stage). All original certificates will be verified and accepted only at the time of admission**
- If any candidates apply for admission in the middle of studying 12th grade, the transcripts should include all the courses taken as of the date of sending the application. The final original transcripts and the High School Diploma have to be submitted at this Deemed University on the day of admission
- In case, any additional information or reference letters are required from the candidates, the Registrar's office will contact the candidates concerned through e-mail.

4.1 Selection processes:

- **Faculty of Medicine :**

Admissions made for UG/PG Medical Degree programmes through online counseling will be conducted by the Medical Counselling Committee (MCC) of DGHS, Ministry of Health & Family Welfare, Government of India, New Delhi on the basis of marks obtained in the NEET / NBEMS Examinations respectively and the eligibility criteria prescribed by the NMC regulations in accordance with the guidelines and directions issued by the Hon'ble Supreme Court of India / Government of India / National Medical Commission, New Delhi and VMRF (DU) from time to time.

- **Faculty of Dentistry:**

Admissions made for UG/PG Dental Degree programmes through online counseling will be conducted by the Medical Counselling Committee (MCC) of DGHS, Ministry of Health & Family Welfare, Government of India, New Delhi on the basis of marks obtained in / NBEMS Examinations respectively and the eligibility criteria prescribed by the DCI regulations in accordance with the guidelines and directions issued by the Hon'ble Supreme Court of India / Government of India / Dental Council of India, New Delhi and VMRF (DU) from time to time.

- **Faculty of Homoeopathy**

Admissions made for UG/PG Degree Homoeopathy programmes through online counseling will be conducted by the AYUSH Admissions Central Counselling Committee (AACCC) of Ministry of AYUSH, Government of India, New Delhi on the basis of marks obtained in the NEET / AIAPGET Examinations respectively and the eligibility criteria prescribed by the NCH regulations in accordance with the guidelines and directions issued by the Ministry of AYUSH, Government of India / National Commission for Homoeopathy, New Delhi and VMRF (DU) from time to time

Faculty of Engineering & Technology, Faculty of Nursing, Faculty of Pharmacy, Faculty of Physiotherapy, Faculty of Allied Health Sciences, Faculty of Rehabilitation and Behavioural Sciences, Faculty of Arts & Science, Faculty of Law, Faculty of Inter disciplinary studies and Faculty of Liberal Arts.

All the eligible applications for the above programmes the faculties will be considered on merit, programmes wise, by the Admission Monitoring Committee and provisional allotment letter will be sent to the candidates by email.

4.2 Admission Process:

- Those students who received the provisional allotment letter will be required to pay the first instalment fee on or before the date stipulated in the said allotment letter its failing which their provisional allotment will stand cancelled and the seat would be offered to other applicants.
- The tuition fee payment should be made by means of electronic transfer as per the details given in the provisional acceptance letter.
- Fees Remitted by NRI candidates shall be subject to the applicable statutory rules and regulations on foreign exchange, including guidelines of the Reserve Bank of India
- The subsequent instalments of fees to be paid in the month of May of the succeeding years.
- Mere receipt of the provisional allotment letter shall not entitle admission to a candidate unless he/she completes or has successfully completed the 12th Grade in an accredited high school and satisfies all requirements stipulated for admission and submits documentary proof in original at the time of admission for verification.

4.3 DOCUMENTS TO BE ENCLOSED

Candidates with Foreign qualification must submit an equivalency certificate from the Association of Indian Universities (AIU), New Delhi, as per the programme requirements.

Refer:-<https://evaluation.aiu.ac.in/Student/EHome>

Candidates applying for admission to Engineering & Technology, Nursing, Pharmacy, Physiotherapy, Allied Health Sciences, Rehabilitation and Behavioural Sciences, Arts & Science, Law, Inter Disciplinary Studies and Liberal Arts under NRI/NRI Sponsored/International Category should enclose the photocopy of the following documents along with application.

(Originals will have to be produced at the time of final admission)

For UG Programmes:

- (i) 10th and 12th Grade Mark Statement/Transcripts
- (ii) 12th Grade Diploma Certificate (For Diploma/GCE Level)
- (iii) Transfer Certificate
- (iv) Conduct Certificate

- (v) Migration Certificate
- (vi) Birth Certificate for proof of age
- (vii) Certificate from the concerned authority to show that the high school (in which the Candidate has studied) has been accredited by the State/Country concerned.
- (viii) Numerical Conversion of Grade etc.
- (ix) Equivalency Certificate from Association of Indian Universities (AIU) for qualifying Examinations.
- (x) First page of Passport containing the photograph of the candidate and also the VISA/PIO Card/OCI Card if any
- (xi) Additional documents to be attached by the 'NRI Sponsored' Candidates with the application as mentioned below

For PG Programmes:

- (i) 10th and 12th Grade Mark statement/Transcripts
- (ii) 12th Grade Diploma Certificate (For Diploma/GCE Level)
- (iii) Degree Mark sheets (All Year / All Semesters)
- (iv) Degree / Provisional Certificate
- (v) Transfer Certificate
- (vi) Conduct Certificate
- (vii) Migration Certificate
- (viii) Birth Certificate for proof of age
- (ix) Certificate from the concerned authority to show that the high school (in which the Candidate has studied) has been accredited by the State/Country concerned. Numerical Conversion of grade etc.
- (x) Equivalency certificate from Association of Indian Universities (AIU) for qualifying Examinations.
- (xi) First page of the Passport containing the photograph of the candidate and also the VISA/PIO Card/OCI Card., if any
- (xii) Additional documents to be attached by the 'NRI Sponsored' Candidates with the application as mentioned below

Additional documents to be attached by the 'NRI Sponsored' Candidates with the application

- I. Notarized affidavit of the Sponsor who is a NRI stating that the candidate is his/ her relative (mentioning exact relationship) and that the Sponsor has already extended financial support to the candidate to pursue his/her studies and that the Sponsor agrees to sponsor the entire fee for the undergraduate course/program to which the candidate has now applied for;
- II. A certificate issued by the Indian Embassy to the Sponsor certifying the Sponsor's status NRI, and indicating his/her employment/occupation details including annual income;
- III. A copy of the Passport and Visa of the Sponsor;
- IV. Certificate issued by any Gazetted Officer of State/Central Government Stating the relationship of the NRI Sponsor with the candidate

4.4 VISA AND IMMIGRATION REQUIREMENTS

- On receipt of the 1st instalment fee the NRI//NRI Sponsored/International candidates will be issued a "Letter of provisional admission" within a week and the students are advised to approach the respective Indian Consulate for student's visa immediately. For any NRI student, getting a student visa for studies at Vinayaka Mission's Research Foundation (Deemed to be University) would not be a problem. NRI students are advised to obtain and bring the Overseas Citizenship of India (OCI) card. This gives a number of privileges for students to come in and go out of the country any number of times with ease.
- The NRI/NRI Sponsored/International candidates are required to comply with all immigration norms specified by the authorities of the Government of India in this regard to admission in educational institutions and stay in India. They are advised to visit www.indianfro.gov.in to know the latest updates. During their study period also, they are advised to visit the website frequently.
- The University office will provide the necessary assistance in this regard the NRI/Foreign students

4.5 COMMENCEMENT OF CLASSES

- Classes for the first year of study would usually around 2nd week of August. Intimation will be sent to all the students the exact date of commencement well in advance through email to enable them to plan their travel.
- On arrival to the University, all the students will first report to the Dean of Faculties who will help the new students to familiarize with all formalities and also to assign hostel accommodation. There will be a short orientation program to help the students to get to know the faculty, staff and the academic administration system.
- All the new students will have to show evidence that he/she has received all the immunizations as necessary. An authorized medical officer at VMRF (DU) will conduct a basic health check on all students and those who are found medically fit will only be eligible for admission.
- The NRI/NRI sponsored/Foreign students shall be required to comply with the requirements prescribed by the respective statutory professional Councils in India, in relation to the programs to which they are admitted

4.6 STUDENT SUPPORT SERVICES

The **International Relations Office** provides services like issue of Bonafide Certificates, Address Proof Certificate for opening Bank Account, Concession form for Railway & Airways travel etc through students section of the Deemed University. In this regard, International Relations Office would guide the students.

CHANGE OF DATE OF BIRTH

The date of birth of the students entered in the school records and submitted to the Deemed University at the time of admission, shall be taken as final proof and no subsequent request for change of date of birth will be entertained by the Deemed University, under any circumstance, either during the course of study or after the completion of such study. Every student shall give an undertaking to this effect duly countersigned by his/her parent or guardian, at the time of admission.

CONSEQUENCES OF NON PAYMENT OF TUITION AND OTHER FEES IN TIME

- In the event of non-payment of tuition fee and other specified fees even after the lapse of the period specified for payment of the fees with penalty, notwithstanding the stage at which the student may be pursuing his program of study, the name of the student concerned will be struck off / removed from the Attendance Register. On such removal of name, the student(s) concerned will not be permitted to the privileges of the program to which he/she has been admitted to, including attending classes/ practical, to enter library and or any other facility provided in the college/Deemed University campus or to obtain any usual certificate such as to avail concession, etc.
- In the event of removal of the name of a student from the Attendance Register, re-admission fee, as prescribed by the Deemed University, will have to be paid by the student concerned when he/she is permitted by the authority concerned to make payment of all the unpaid fees due to the Deemed University (i.e., tuition fee and other fee along with the specified penalty).
- Similarly, examination fee, as prescribed and notified from time to time, shall be paid on or before the due date. Any delay in payment will attract penalty as specified. If any student fails to remit the examination fee even after lapse of the period specified for payment with penalty, such student will not be issued Hall Ticket for the University examination(s) and debarred from appearing for the University examination(s).
- All fees, once paid to this Deemed University account, will not be refunded or adjusted for any other purpose, under any circumstance.
- Where any student applies for discontinuance, or without any application discontinues on his/her own, from the program to which he/she has been admitted to, for any reason, either after the cut-off date prescribed by the statutory authorities for admission to the first year of the program concerned or where the seat is rendered vacant without having any chance of being filled up with any other candidate, such students will have to remit the tuition fee and other

applicable fees for the „Entire/remaining program period“. Unless and until payment of all the prescribed fee for the entire/remaining program period is made to the Deemed University account, such student shall not be entitled to any certificate including transfer certificate, mark sheets etc., to be issued by the Deemed University and to get back his/her original certificates deposited with the Deemed University at the time of admission.

- All students and parent will be required to furnish a declaration agreeing to the above said conditions at the time of admission.